

AN EASY GUIDE TO RECYCLING

Recycling can be easy and fun - just follow these simple guidelines. If you have a product or material that is **NOT** listed, it should not be included in your recycling bin. West Hempfield Township asks you to do your part to "pitch in" for a clean, safe environment. It is the right thing to do, and it is the law!

The items listed below can be recycled by placing them in your green recycling bin for pick-up on trash days. Remember, there is no need to sort the materials. NOTE: If all of your neighbors' recycle bins are emptied, but yours is left with material inside, it probably contains items which cannot be recycled or which are not prepared properly.

PLEASE DO NOT FILL GREEN BIN TO OVERFLOWING. This makes items more susceptible to the wind and results in spilled items when bin is picked up to be emptied. If one bin is not sufficient for your family, a second bin can be purchased at the Township office, or place items in any **open** container or bucket. **NEVER PLACE ANY RECYCLING IN PLASTIC BAGS.** This will be considered trash and could put you over the limit. Please call us with questions at 285-5554.

CARDBOARD – recyclable if not soiled with food or other residue.

- cardboard boxes
- pizza boxes
- food boxes (cereal boxes, jello boxes, etc.)
- empty paper towel and toilet paper rolls
- paperboard packaging (tissue boxes, etc.)

HOW TO PREPARE CARDBOARD

- Remove and discard all packaging inside the box such as packing peanuts, bubble wrap, etc.
- Flatten ALL boxes.
- Check the weather. If the weather calls for high winds or rain, keep your recycling inside until the following week, if possible. Wet cardboard is difficult to process.
- There is a dumpster at the rear parking lot of the Township office for dropping off corrugated cardboard that will be recycled. Please consider using this convenient site rather than placing cardboard curbside. Follow directions on the sign next to the dumpster. Remember – residential corrugated cardboard **ONLY**; no cereal-type boxes in this dumpster.

PAPER

- newspapers and inserts
- office paper (any color)
- magazines, catalogs and brochures
- junk mail and envelopes
- paper bags
- phone books and other soft cover books

HOW TO PREPARE PAPER

- Cover loose papers with heavier items in the container to prevent them from blowing away.
- Check the weather. If the weather calls for high winds or rain, keep your recycling inside until the following week, if possible. Wet paper products are difficult to process.

PLASTIC CONTAINERS and BOTTLES

- plastic water, juice and soda bottles
- plastic clamshells such as baked goods and produce containers
- yogurt containers
- plastic containers and bottles such as shampoo bottles, liquid detergent containers, condiment bottles, etc.

HOW TO PREPARE PLASTICS

- Remove and discard caps or lids.
- Rinse thoroughly to remove any residue.
- Labels and neck rings do not need to be removed from containers.

CARTONS

- Shelf-stable cartons such as juice, milk, soy milk, soup and broth, and wine cartons. These are cartons that do not need to be kept cold.
- Refrigerated cartons such as milk, juice, cream and egg substitute cartons. These items must be kept cold.

HOW TO PREPARE CARTONS

- Remove and discard straws.
- Rinse thoroughly to remove any residue.

METAL and ALUMINUM

- aluminum cans
- steel cans and food containers
- empty aerosol cans
- paint cans

HOW TO PREPARE METALS and ALUMINUM

- Rinse thoroughly to remove any residue.
- Aerosol cans must be empty.
- Remove and discard any plastic caps or tops unless they are part of the can.
- Labels do not need to be removed from cans.

GLASS

- clear, brown, blue and green glass food and beverage containers

HOW TO PREPARE GLASS

- Rinse thoroughly to remove any residue.
- Remove and discard any plastic caps or tops.
- Labels do not need to be removed from bottles or containers.

BATTERIES

- Place household batteries in an orange battery bag (available at no charge at the Township Office) and place next to your trash. DO NOT put in the recycle bin. NO automotive batteries.
- A drop-off bin is available in the Township Office lobby for small household batteries: A, AA, AAA, C, D, 9 volt, hearing aid batteries and watch batteries.
- All larger batteries must be taken to the Household Hazardous Waste Facility.

UNACCEPTABLE MATERIALS – the following items are **NOT** recyclable:

- food-soiled materials
- needles and medical waste
- broken glass
- windows, mirrors, ceramics
- drinking glasses
- aluminum foil
- scrap metal
- plastic tableware (knives, forks, spoons)
- plastic bags (Including grocery bags)
- light bulbs
- solvents, oil and/or chemical containers
- soaked and/or wet paper or cardboard
- waxy cardboard
- plastic food wrappers
- used paper towels or tissues
- Christmas lights
- hoses
- propane tanks
- shredded paper
- expanded polystyrene (Styrofoam®)

ALSO NOTE: YARD WASTE must be recycled April 1 through October 15 each year. A convenient drop-off site is available on Norwood Road from April through September. Please see further information on white information sheet or at www.westhempfield.org.

REMEMBER: ABSOLUTELY NO BURNING OF RECYCLABLE MATERIALS or TRASH.

Please do not litter. It is against the law and it is a nuisance to your neighborhood. To avoid items spilling from your recycling bin, please do not overfill the bin. Remember it is your responsibility to clean up any recycling material that may fall from your bin when it is spilled or if it is blown about on windy days. We would recommend that you not place your bin out on days when high winds are predicted.

Please see www.westhempfield.org for more information.